

Important Dates

Thursday, August 28

11:00 -11:15 a.m. in ED-558

Meet the Parents of New Students

Thursday, August 28

1:45-2:45 p.m. at Lazy Owl

Orientation – Meet New Students

All Faculty & Staff Members

Should Attend

Thursday, August 28

2:45-3:15 p.m. in ED-562

Coffee Break with new EMBA Group

Tuesday, September 2

Fall Classes Begin

Tuesday, September 2

10:00 – 11:00 a.m.

Special Event:

Unveiling of Paul J. Hill Display

Thursday, September 4

University Celebration Day

No Classes 8:30-5:15 p.m.

September 4, 5, & 6

Ivey Case-Writing Workshop

ED-514 & ED-558

Friday, September 5

4:45-6:00 p.m.

EMBA Reception at the Owl

All Faculty members welcome

Friday, September 12

10:00-11:30 a.m. in ED-558

Faculty Council Meeting

Friday, September 26

BSS Golf Tournament

Deer Valley Golf Club

Thursday, October 2

APT & CUPE Staff

All Day Meeting - Location TBA

Dean's Research Grant Program

The next deadline for the Dean's Research Grant program is **September 8, 2008**. The fund provides financial support for research projects that are intended to result in a peer-reviewed journal publication, and that will have a member of the Faculty of Business Administration as principal investigator. The maximum amount of the grant is \$5,000, and applicants may receive a maximum of \$5,000 in a given academic year (May 1-April 30). Grants cannot be used for conference travel or for buying teaching release.

Faculty members can apply by completing the 2-page Dean's Research Grant application form at:

http://www.uregina.ca/admin/Faculty_Information/dean_research_grant.html

Please see Alyce Garratt if you need the password to access the Faculty Information section of our website.

Students & Privacy Regulations

According to privacy legislation and University of Regina regulations, a student's personal information collected by the University (e.g., phone number, address) cannot be provided to faculty members.

Therefore, you may find it useful to collect information from students on the first day of class on a voluntary basis. You can hand out index cards or a form to collect information like their name, preferred e-mail address, phone number, best time to reach them, where they are in their program, what they hope to get out of the course, and what are their career aspirations. Explain to students that this helps you get to know them, and that the contact information is useful in case of an emergency (e.g., if a class location had to be changed; if an assignment deadline were changed). If you collect this information, *please ensure that it remains confidential*.

If you haven't collected this information in class and you need to reach a particular student (e.g., to find out why they haven't attended class yet if the withdrawal date is imminent), please ask one of the front desk staff to call the student on your behalf.

Mugs & Thank you/Congratulations Cards

We have obtained a supply of *Thank you* and *Congratulations* cards imprinted with the Hill and Levene logos. These can be used to thank guest speakers, to congratulate business colleagues, etc. Please see Alyce if you would like some of these cards and envelopes.

We have also ordered some stainless steel travel mugs with the Paul J. Hill School of Business logo. Please see Alyce if you need one for a guest speaker gift (she also has gift bags & tissue paper). Alyce can also provide you with a parking pass for a guest speaker.

Multiple Choice

Exams

In the past, we had access to Scantron technology to process multiple choice exams. We no longer have this available for the Fall semester. Therefore, if you have multiple choice exams, these will need to be graded by hand.

Please keep in mind that multiple choice questions should not be the only grading method used in a course, and should always be supplemented by other testing and evaluation methods.

ED-514: Keypad

ED-514 now has a keypad lock installed on the west door. Please contact Jo-Ann Bance if you are teaching in ED-514 and need the code.

Fire Alarms

In your first class, please advise students about the procedure in case of a fire alarm (i.e., everyone should immediately leave the building via the stairs; anyone who physically can't walk down the stairs should wait in the stairwell by the elevator). We have had two fire alarms in the Education Bldg. in the past month (possibly due to a fault in the alarm system), so it's important to be prepared.

Presentations

- **Alan Levy** will be giving a half-day workshop to the Saskatchewan regional board of CARFAC (Canadian Artists Representation/Le front des artistes Canadiens) and others in Regina on August 27, entitled *Managing Conflict for the Artist: Understanding the Business World*.

Congratulations

- Congratulations to **David Senkow** on receiving the *Dedicated Service Award* from the Canadian Association of University Teachers (CAUT). David provided many years of volunteer service to URFA prior to taking on the role of Associate Dean.
- Congratulations to **Bonnie Dobson** on becoming a grandmother for the first time on August 20, 2008, when Cohen James Dobson Padley was born at around 4:00 p.m.!

Conferences

- **Aldene Meis Mason** presented a paper, "Inuit Entrepreneurship and Economic Development from Caribou in Nunavut, Canada," at the United Nations University WIDER Project Workshop on Entrepreneurship & Economic Development, Helsinki, Finland, August 21-23, 2008.

In the News...

- **Anne Lavack** and Hill-Ivey Scholarship recipients **Ashley Kennedy** and **Laurel Garven** were quoted in a *Regina Leader-Post* article about the Hill-Ivey Scholarships ("Five business students head to Ontario," Wednesday, August 20, p. D1).
- **Laurel Garven** was also interviewed on the CTV Regina 6:00 p.m. News on Tuesday, August 19, regarding the Hill-Ivey Scholarships. The news clip featured our Hill-Ivey Scholarship Awards ceremony, including images of **Paul Hill** and outgoing U of R President, **Jim Tomkins**.
- **Alan Levy** was quoted in a *Winnipeg Free Press* article about the conclusion of the Winnipeg Transit strike ("Transit workers accept deal," August 21, 2008).
- **Sylvain Charlebois** was quoted in a *Regina Leader-Post* article about food safety, advocating that the private sector be involved in more food safety monitoring ("Private sector could help food safety," August 22, 2008, p. A2). He was also quoted in the *Globe & Mail* on this issue ("Conservatives' pro-industry approach compromises food safety, Dion says," August 22, 2008).

U of R Orientation Day – August 28

We have special events planned for U of R Orientation on **Thurs., Aug. 28:**

11:00-11:15 a.m.	ED-558	Meet the Parents (attendance optional)
1:45-2:45 p.m.	Lazy Owl	Student Orientation (Faculty & Staff - wear your name tag)
2:45-3:15 p.m.	ED-562	Meet our Executive MBAs (Faculty - wear your name tag)

At the Student Orientation session being held from **1:45-2:45 p.m.** in the **Lazy Owl**, we'll be introducing all faculty and staff members, so please wear your name tag.