

**MINUTES OF MEETING
FACULTY OF BUSINESS ADMINISTRATION
FEBRUARY 13, 2009**

PRESENT: Bruce Anderson, D. Anderson, W. Bonner, R. Camp, S. Charlebois, M. Cismaru, R. Cismaru, J. Foley, E. Hampton, D. Heinrichs, J. Ito, S. Khan, A. Lavack (Chair), W. Lockhart, J. Mason, A. Meis Mason, M. Rennie, A. Rubalcava, B. Schumacher, D. Senkow, W. Shupe, S. Steen, Z. Zhou, E. McRae

REGRETS: Bob Anderson, B. Austin, M. Costiuk, H. Horan, A. Levy, L. Watson, C. Zurawski, L. Eastman, K. Handerek, L. Hoeber, K. Buitenhuis, W. Sgrazzutti

1. APPROVAL OF THE AGENDA

Meis Mason/Lockhart

Moved that the Agenda be approved

Carried.

2. APPROVAL OF THE MINUTES OF THE MEETING OF January 9, 2009- appendix 1
Camp/Bruce Anderson

Moved that the Minutes be approved

Carried.

3. BUSINESS ARISING FROM THE MINUTES

There was no business arising from the Minutes.

4. DEAN'S REPORT

- Dean Lavack welcomed faculty members and introduced Devon Anderson, our new Faculty Administrator.
- Faculty members who haven't yet done so should schedule their individual meeting with the Dean. Topics will be how we can do things better, suggestions for improvements in procedures, what would make life better in the classroom and what would help Faculty with their research.
- Recruitment update: We have received acceptances from Chris Street (Entrepreneurship/MIS), Tatiana Levit (Marketing), Sean Tucker (HR), George Peng (International Business) and Shelley Lukasevich (Accounting). We will be

delaying 2 searches (new positions funded out of our existing budget) until July 1, 2010. We have requested to fill 2 other vacant positions for July 1, 2010. We have also requested 3 additional new positions in the budget for July 1, 2010. Areas for recruitment include Finance, Operations Management, Business Communications and Business Ethics/Strategy/Entrepreneurship.

- Upcoming events:

Feb. 13 - Academic Staff meeting on Strategic Planning for U of R

Feb 17 - High School Event

Feb 25 – Black/White Fashion Night at MacKenzie Art Gallery (fundraiser for MS)

Feb 26 - Academic Excellence Event

Mar. 3 – CEO Advisory Circle

Mar. 19 – Business Showcase.

- Faculty is well positioned for achieving AACSB accreditation standards. The AACSB accreditation standard that we do not currently meet is that we must have at least 75% of our courses and/or credit hours taught by full-time faculty members. For Fall 2008 and Winter 2009, we had 72% of our courses/credit-hours taught by full-time faculty members. We anticipate that we will be able to increase this to 75% in the Fall 2009 semester when we have 6 new full-time faculty members joining us.

5. ASSOCIATE DEAN'S REPORTS

5.1 Associate Dean S. Charlebois

No report

5.2 Associate Dean D. Senkow

- Has attended an HR workshop to discuss the new risk assessment form. HR will be improving, streamlining and simplifying the form. All travel forms can be found through the Faculty information on our web-site.
- The first round of performance reviews have been completed. We are continuing with the next set.

5.3 Associate Dean G. Sylvestre

No report

6. REPORTS OF STANDING COMMITTEES

6.1 Studies, Scholarships and Admissions Committee – Appendix 2

Senkow/Mason

Discussion took place concerning the recommendation submitted from the Studies, Scholarships and Admissions Committee regarding the approval of transfer credits from SIAST programs.

Moved that the recommendation be accepted

Carried.

6.2 Graduate Program Committee – Appendix 3
Sylvain/Camp

Discussion took place concerning the recommendation submitted from the Graduate Program Committee regarding a proposal for a Masters Certificate in Project Management.

Moved that the recommendation be accepted

Carried.

6.3 Undergraduate Program Committee – Appendix 4
Senkow/Schumacher

Discussion took place concerning the recommendation submitted from the Undergraduate Program Committee that BUS 007 be added as a prerequisite for BUS 375

Moved that the recommendation be accepted

Carried

7. REPORTS FROM REPRESENTATIVES FROM OTHER FACULTIES

There were no reports from representatives from other Faculties

8. REPORTS OF BUSINESS ADMINISTRATION REPRESENTATIVES TO OTHER FACULTIES

Ron Camp mentioned that the Faculty of Fine Arts has a position open for Associate Dean

9. OTHER REPORTS

There were no other reports.

10. OTHER BUSINESS

There was no other business.

- 11.** The meeting adjourned at 11:00a.m.